Report of the Treasurer

On August 31, 1992, the market value of the invested funds of the Society stood at \$21,824,073, compared to \$20,242,157 at the end of the preceding fiscal year. The cost of the investments on August 31, 1992, was \$20,395,065, compared to \$18,927,453 on August 31, 1991.

The portfolio is invested in a manner to assure the growth of principal, as well as to provide operating income adequate to the needs of the Society. Our investment managers report that, during the past fiscal year, our portfolio posted a total return of 14.29 percent and led each of the indices against which our performance is measured. AAS return on equity was 14.82 percent, compared to the Standard & Poor 500 Index, which rose only 7.92 percent. AAS fixed-income return was 14.78 percent compared to the Shearson, Lehman, Hutton Government/Corporate Bond Index of 14.04 percent. Our total balanced fund returned 14.29 percent in fiscal 1991–92 while the Lipper Balanced Fund Average was but 9.48 percent. A net trading gain of \$1,427,090 was incurred through market transactions.

At August 31, 1992, 60.6 percent of the Society's portfolio was invested in equities, compared to 64 percent a year ago. On August 31, 1992, 34.3 percent of the portfolio was invested in fixed-income securities while the remainder, 5.1 percent, was in cash or equivalents. Income generated by the Society's investments for the period September 1, 1991, through August 31, 1992, was \$1,264,166, for a yield of 6.0 percent.

The investment portfolio is managed by the Fidelity Management Trust Company of Boston, whose performance is monitored by the Committee on Finance. Members of the committee are the undersigned and Karl L. Briel, Dorothy B. Erikson, Henry S. Streeter, Sumner B. Tilton, Jr., John M. Woolsey, Jr., with the Society's chairman and president, ex officiis.

Support and revenue to the Society from all sources for the fiscal year ended August 31, 1992 amounted to \$2,333,467. Expenses totaled \$2,314,171, resulting in an excess of revenues over expenses of \$19,296. In-kind gifts received for the improvement of the collections were valued at \$248,942, while other gifts in cash of \$46,782 for designated purposes were received. Cash donations from generous members and friends to the Society's 1992 Annual Fund and unrestricted operating support amounted to \$271,756.

During the past fiscal year, \$482,672 was given or pledged to increase the Society's endowment funds. Of that amount, \$412,250 represents pledges toward the challenge grant offered by The Andrew W. Mellon Foundation, while \$184,500 represents payments on those pledges, all of which increase the Society's endowed funds supporting basic library functions.

The financial statements of the Society are audited by McCarthy, Hargrave & Company.

Peter H. Williams

BALANCE SHEETS

	August 31,				
ASSETS	1992	1991			
Current assets:					
Cash	\$ 58,873	\$ 23,042			
Pledges receivable		55,000			
Interest and other receivables	209,305	199,376			
Marketable securities (Notes A and B)	1,099,312	1,169,422			
Total current assets	1,367,490	1,446,840			
Library collection (Note A)					
Endowment fund assets:					
Pledges receivable	290,250	102,938			
Marketable securities (Notes A and B)	19,119,258	17,581,536			
Plant fund assets:	19,409,508	17,684,474			
Marketable securities (Notes A and B)	176,495	176,495			
Pledges receivable	7-7473	149,500			
Land, buildings and equipment (Note A)	3,005,509	2,824,115			
less accumulated depreciation	(1,281,829)	_(1,216,948)			
	1,900,175	1,933,162			
	\$22,677,173	\$21,064,476			
LIABILITIES AND FUND BALANCES					
Current liabilities:					
Accounts payable	\$ 123,039	\$ 83,158			
Deferred amounts (Note C):	3 . 3 ,	J. J			
Unrestricted	2,352	25,842			
Current restricted	367,231	541,190			
Total current liabilities	492,622	650,190			
Plant fund liabilities:					
Accounts payable and accrued expenses	13,393	19,352			
Deferred amount (Note C)	176,495	325,995			
Fund balances (Note D):					
Unrestricted	647,871	596,406			
Council designated	226,997	200,244			
Plant	1,710,287	1,587,815			
Endowment	19,409,508	17,684,474			
	21,994,663	20,068,939			
	\$22,677,173	\$21,064,476			

The accompanying notes are an integral part of the financial statements.

STATEMENTS OF ACTIVITY & CHANGES IN FUND BALANCES

	Year ended August 31,				
SUPPORT AND REVENUE	1992	1991			
Support:					
Annual gifts and contributions	\$ 264,987	\$ 287,731			
Government grants	208,389	205,409			
Other gifts and grants	221,206	227,052			
TOTAL SUPPORT	694,582	720,192			
Revenue:					
Investment and trust fund income	1,332,354	1,347,432			
Net realized gains (losses) on unrestricted					
fund investments	68,097	(10,391)			
Net unrealized gains on unrestricted					
fund investments		70,572			
Other revenue	238,434	217,583			
TOTAL REVENUE	1,638,885	1,625,196			
TOTAL SUPPORT AND REVENUE	2,333,467	2,345,388			
EXPENSES					
Program services:					
Library:					
Book purchases	234,534	260,070			
Conservation, cataloguing and other	1,160,219	1,117,284			
Research and publication	343,909	442,076			
TOTAL PROGRAM SERVICES EXPENSES	1,738,662	1,819,430			
Supporting services:					
Administration	456,805	423,224			
Development office	118,704	136,337			
TOTAL SUPPORTING SERVICES EXPENSES	575,509	559,561			
TOTAL EXPENSES	2,314,171	2,378,991			
SUPPORT AND REVENUE OVER (UNDER) EXPENSES					
BEFORE CAPITAL ADDITIONS (DEDUCTIONS)	19,296	(33,603)			
CAPITAL ADDITIONS (DEDUCTIONS)					
Contributions for equipment and building					
improvements	181,394	23,083			
Contributions for endowment funds	482,672	157,686			
Net realized gains (losses) on endowment					
fund investments	1,346,573	(183,825)			
Net unrealized gains on endowment					
fund investments		1,330,163			
Investment management fee allocated	,				
to endowment funds	(104,211)	(84,411)			
	1,906,428	1,242,696			

(Statements of Activities & Changes cont.)

SUPPORT	ANDREVENUE	OVEREXPENSES
SUFFURI	ANDREVENUE	UVEREAPENSES

AFTER CAPITAL ADDITIONS (DEDUCTIONS)	1,925,724	1,209,093
FUND BALANCES, beginning of year (Note D)	20,068,939	18,859,846
FUND BALANCES, end of year (Note D)	\$21,994,663	\$20,068,939

The accompanying notes are an integral part of the financial statements.

STATEMENTS OF CASH FLOWS

	Year ended	August 31,
CASH FLOWS FROM OPERATING ACTIVITIES	1992	1991
Contributions, grants and gifts	\$ 552,133	\$ 791,180
Investment and trust fund income	1,322,425	1,404,951
Other revenue	238,434	217,583
Cash paid for expenses	(2,209,409)	(2,289,980)
NET CASH PROVIDED (USED) BY		
OPERATING ACTIVITIES	(96,417)	123,734
CASH FLOWS FROM CAPITAL ACTIVITIES		
Contributions and pledge collections	476,754	271,544
CASH FLOWS FROM INVESTING ACTIVITIE	S	
Land, buildings and equipment purchases	(187,353)	(28,834)
Investments:		
Purchases	(23,805,690)	(11,152,045)
Proceeds	23,648,537	10,781,126
NET CASH USED BY INVESTING ACTIVITIES	(344,506)	(399,753)
Net increase (decrease) in cash	35,831	(4,475)
CASH AT BEGINNING OF YEAR	23,042	27,517
CASH AT END OF YEAR	\$ 58,873	\$ 23,042
RECONCILIATION OF SUPPORT AND REVER OVER (UNDER) EXPENSES TO NET CASH PROBY OPERATING ACTIVITIES		
Support and revenue over (under) expenses	19,296	(\$ 33,603)
Adjustments to reconcile above amount to		
net cash provided by operating activities:		
Depreciation	64,881	57,212
Pledges receivable	55,000	18,084
Interest and other receivables	(9,929)	57,519
Accounts payable	39,881	31,799
Deferred amounts	(197,449)	52,904
Net (gains) losses on investments	(68,097)	(60,181)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	(\$ 96,417)	\$ 123,734

The accompanying notes are an integral part of the financial statements.

NOTES TO FINANCIAL STATEMENTS

Years Ended August 31, 1992 and 1991

A. Nature of Organization and Summary of Significant Accounting Policies

Nature of Organization—The American Antiquarian Society is a learned society, which was founded in 1812. The Society maintains a national research library of American history and culture in order to collect, preserve, and make available for study the printed record of the United States.

Summary of Significant Accounting Policies:

Basis of Statements—The financial statements are prepared in accordance with the American Institute of Certified Public Accountants Audit Guide for Certain Nonprofit Organizations. In addition, the financial statements have been prepared on the accrual basis. Under this method of accounting, expenses are recorded when incurred and income is recorded when earned.

Fund Accounting—The accounts of the Society are maintained in accordance with the principles of fund accounting. The fund groups are as follows:

- Operating funds, which include unrestricted, restricted and Councildesignated funds, represent resources available for support of Society operations.
- 2. Plant funds represent resources restricted for property acquisitions and funds expended for property.
- Endowment funds represent funds that are subject to restrictions by the donor, requiring that principal be invested and only the income be used.

Marketable Securities—Bonds are recorded at cost and stocks are recorded at the lower of cost or market at the balance sheet date. Gains and losses from sales of investments are accounted for within the fund owning the investments.

Pledges Receivable - Pledges are recorded as receivables in the year the pledge is received.

Land, Buildings and Equipment—Property and equipment are recorded at cost. Expenditures for maintenance, repairs and renewals are charged to expense as incurred whereas major betterments are capitalized as additions to property. Buildings are depreciated on the declining balance method and equipment is depreciated on the straight-line method over the estimated useful lives of the assets.

Deferred Amounts—Funds and pledges restricted by donors for specific operating purposes or property acquisitions are deemed to be earned and reported as revenue when the Society has incurred expenditures in compliance with the specific restrictions. Such amounts received but not yet earned are reported as deferred amounts in the balance sheet.

Pension Expense—The Society's policy is to fund pension costs accrued.

Library Collection—Books and other valuable items in the Society's collection are expensed as purchased.

Government Grants — Grants from the National Endowment for the Humanities support various projects of the Society. Grant support, which is subject to audit by the funding source, is recognized to the extent of eligible expenses.

Functional Allocation of Expenses—The cost of providing various programs and other activities has been summarized on a functional basis in the statements of activity and changes in fund balances. Accordingly, certain costs have been allocated to the programs and supporting services benefitted.

B. Marketable Securities

Marketable securities consisted of the following at August 31, 1992 and 1991:

	1992		1991			
	Market Value	Cost	Appreciation (Depreciation)	Market Value	Cost	Appreciation (Depreciation)
Common and preferred stocks Corporate bonds U.S. treasury and	\$12,418,767 4,230,446	\$11,279,415 4,169,228	\$ 1,139,352 61,218	\$12,098,864 3,993,165	\$10,933,547 3,964,309	\$ 1,165,317 28,856
agency notes Commercial paper Cash	4,324,640 848,134 2,086	4,096,202 848,134 2,086	228,438	3,635,518 505,966 8,644	3,514,987 505,966 8,644	120,531
End of Period	\$21,824,073	\$20,395,065	\$ 1,429,008	\$20,242,157	\$18,927,453	\$ 1,314,704
Beginning of Period	\$20,242,157	\$18,927,453	\$ 1,314,704	\$17,269,710	\$18,848,581	(\$ 1,578,871)
Increase in unrealize Realized gains (losse	• •		\$ 114,304 1,427,090			\$ 2,893,575 (195,496)
Net increase in realized apprec			\$ 1,541,394			\$ 2,698,079

The activity of pooled investments on a per unit basis for the years ended August 31, 1992 and 1991 was as follows:

Market value, September 1	\$ 1.886	\$ 1.637
Net change from investment activity	137	.249
Market value, August 31	\$ 2.023	\$ 1.886
Income per unit	\$.118	\$.122

There were 10,708,422 and 10,599,086 of pooled investment units outstanding included in the marketable securities listed above at August 31, 1992 and 1991, respectively.

C. Changes in Deferred Amounts

C. Counges in Deserveu Amounts				
	Year ended August 31, 1992			
	Unrestricted	Current restricted	Plant	
Balances at beginning of year	\$25,842	\$ 541,190	\$325,995	
Additions:				
Contributions and grants		65,426		
Rents received	1,050			
Government grants		208,389		
Other income	380	58,495		
Investment income on				
endowment funds restricted				
to principal and income		815,003		
Net unrealized gain				
on investments		12,420		
Transfer from plant fund		4,513		
	27,272	1,705,436	325,995	
Deductions:				
Funds expended during the year:				
For operations	24,920	1,254,842		
For equipment		82,110	99,284	
Grant returned			45,703	
Payment under Unitrust		1,253		
Transfer to current				
restricted funds			4,513	
Balances at end of year	\$ 2,352	\$ 367,231	\$176,495	

C. Changes in Deferred Amounts (continued):

I ear enaea August 31, 10	nded August 31, 19	ust 21, 100	ed.	end	Year	1
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	Unrestricted	Current restricted	Plant
Balances at beginning of year	\$ 2,842	\$ 511,286	\$194,578
Additions:			
Contributions and grants		231,041	149,500
Rents received	780		
Government grants		198,459	
Otherincome	23,000	116,404	
Investment income on			
endowment funds restricted			
to principal and income		829,040	
Net unrealized gain			
on investments		13,420	
	26,622	1,899,650	344,078
Deductions:			
Funds expended during the year:			
For operations	780	1,350,951	
For equipment		5,000	18,083
Net realized loss on investments		1,280	
Payment under Unitrust		1,229	
Balances at end of year	\$ 25,842	\$ 541,190	\$325,995

D. Fund Balances:

The details of changes in fund balances are as follows:

		Council			
	${\it Unrestricted}$	Designated	Plant	Endowment	Total
Balances, August 31,	\$602,488	\$176,304	\$1,616,193	\$16,464,861	\$18,859,846
Support and revenue over (under) expenses before capital addi- tions (deductions)		(20,268)	(57,212)		(33,603)
Capital additions (deductions):					

Contributions for equipment and building improvements			23,083				23,083
Contributions for endowment funds							(0.4
Net realized losses on					157,686		157,686
endowment fund	<u>.</u>						
investments				(183,825)	(183,825)
Net unrealized gains				`	31 37	`	. 0 3,02 37
on endowment							
fund investments					1,330,163		1,330,163
Investment manage-							,,,,,,
ment fee allocated							
to endowment							•
funds				(84,411)	(84,411)
Equipment pur-							
chases with	, ,						
unrestricted funds	(5,751)		5,751				
Net transfers to council designated funds	(0					
•	(44,208)	44,208					
Balances, August 31,			0.0		40		40
1991	596,406	200,244	1,587,815		17,684,474		20,068,939
Support and revenue							
over expenses before		, ~ `					
capital additions	103,124	(18,947)	(64,881)				19,296
Capital additions							
(deductions): Contributions for							
equipment and							
building							
improvements			181,394				181,394
Contributions for			101,394				101,394
endowment funds					482,672		482,672
Net realized gains on					• • •		• , ,
endowment fund							
investments					1,346,573		1,346,573
Investment manage-							
ment fee allocated							
to endowment				,		,	
funds				(104,211)	(104,211)

Equipment pur-					
chases with					
unrestricted funds	(5,959)		5,959		
Transfers Net to					
council designated					
funds	(45,700)	45,700			
Balances, August 31,					
1992	\$647,871	\$226,997	\$1,710,287	\$19,409,508	\$21,994,663

F. Pension Plan

The Society sponsors a defined contribution pension plan for all eligible employees. Contributions and cost are 5 percent of each covered employee's salary for those with two to ten years of service and 7 percent of each covered employee's salary for those with over ten years of service. Contributions and cost amounted to \$52,308 and \$48,729 for the years ended August 31,1992 and 1991, respectively.

F. Income Taxes

The Society qualifies as a tax exempt, nonprofit organization under Section 501 (c) (3) of the Internal Revenue Code. Accordingly, no provision for income taxes is required.

The Society qualifies as an organization which is not a private foundation as defined in Section 509(a) of the Internal Revenue Code because it is an organization described in Section 509(a)(1) of the Internal Revenue code.

G. Mellon Foundation Matching Grant:

The Andrew W. Mellon Foundation has awarded a grant of \$1,500,000 as a permanently restricted endowment with the income to be used to support the core functions of the Society. The grant comes with the requirement that the first \$500,000 be matched on a 3 for 1 basis for the same purpose, the second \$500,000 be matched on a 2 for 1 basis and the final \$500,000 be matched on a 1 for 1 basis. Matching funds must be in hand and in cash or securities to qualify for grant funds. At August 31, 1992, the Society had received and matched \$184,500 of the first \$500,000. The Society had \$227,750 in pledges receivable at August 31, 1992 which will qualify for matching funds upon receipt of cash or securities.

McCarthy, Hargrave & Co.

Denholm Building, 484 Main Street

Worcester, Massachusetts 01608

January 4, 1993

To the Council of the American Antiquarian Society Worcester, Massachusetts

Independent Auditors' Report

We have audited the accompanying balance sheets of the American Antiquarian Society as of August 31, 1992 and 1991, and the related statements of activity and changes in fund balances, and cash flows for the years then ended. These financial statements are the responsibility of the Society's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the American Antiquarian Society as of August 31, 1992 and 1991, and the results of its operations and changes in its fund balances and its cash flows for the years then ended, in conformity with generally accepted accounting principles.

McCarthy, Hargrave & Co. Certified Public Accountants

DONORS OF MONIES

September 1, 1991 - August 31, 1992

\$1,000 AND OVER

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