# Report of the Treasurer



### INDEPENDENT AUDITORS' REPORT

The Council American Antiquarian Society

We have audited the accompanying statement of financial position of the American Antiquarian Society as of August 31, 2006 and the related statements of activities and cash flows for the year then ended. These financial statements are the responsibility of the Society's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the American Antiquarian Society as of August 31, 2006, and the results of its activities and its cash flows for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated October 5, 2006 on our consideration of the Society's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Our audit was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplemental schedule is presented for purposes of additional analysis and is not a required part of the basic financial statements. The supplemental schedule has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to those basic financial statements taken as a whole.

Ballus Lynch, LLP

Worcester, Massachusetts October 5, 2006

> 10 MECHANIC STREET WORCESTER, MA 01608 P-508.758.7107

BOLLUS LYNCH, LLP INDEPENDENT MEMBER OF THE BDO SEIDMAN ALLIANCI 70 CENTER STREET PORTLAND, ME 0410 P - 207.347.8201

### STATEMENT OF FINANCIAL POSITION

### AUGUST 31, 2006 (With Summarized Financial Information for 2005)

	General	Plant	Endowment	То	tals
	Fund	Fund	Fund	2006	2005
Assets					
Assets	•				
Current assets					
Cash and cash equivalents	\$ 1,293,098	\$ 44	\$ -	\$ 1,293,142	\$ 1,141,986
Pledges receivable, net	37,233	1,045	60,699	98,977	1,107,941
Cirants and other receivables	145,406	-	-	145,406	327,609
Prepaid expenses	54,495			54,495	30,739
Total current assets	1,530,232	1,089	60,699	1,592,020	2,608,275
Long-term pledges receivable, net	21,772	-	-	21,772	-
Property, plant, and equipment, net	-	9,493,180	-	9,493,180	9,788,175
Investments	1,892,761	-	47,678,112	49,570,873	46,946,473
Deposits with bank trustee	-	387,402	-	387,402	738,411
Unamortized bond issuance costs, net	-	28,114	-	28,114	61,850
Due from(to) other funds	1,635,082	(1,300,705)	(334,377)		
	\$ 5,079,847	\$ 8,609,080	\$47,404,434	\$61,093,361	\$60,143,184
Liabilities and Net Assets	•				
Current liabilities					
Current maturities of long-term debt	\$ -	\$ 2,336,821	\$ -	\$ 2,336,821	\$ 2,478,691
Accounts payable, trade	81,430	-	-	81,430	64,242
Accrued and other liabilities	285,107			285,107	207,579
Total current liabilities	366,537	2,336,821		2,703,358	2,750,512
Long-term debt, less current maturities					2,484,338
Net assets					
Unrestricted	3,042,547	5,782,014	1,323,529	10,148,090	10,480,758
Temporarily restricted	1,670,763	490,245	26,840,704	29,001,712	25,267,160
Permanently restricted	<del></del>	<del></del>	19,240,201	19,240,201	19,160,416
Total net assets	4,713,310	6,272,259	47,404,434	58,390,003	54,908,334
	\$ 5,079,847	\$ 8,609,080	\$47,404,434	\$61,093,361	\$60,143,184

See accompanying notes to financial statements.

### STATEMENT OF ACTIVITIES

# YEAR ENDED AUGUST 31, 2006 (With Summarized Financial Information for 2005)

	General	Plant	Endowment	To	als	
	Fund	Fund	Fund	2006	2005	
Changes in unrestricted net assets						
Revenue, gains, and other support						
Contributions, gifts, grants	\$ 577,751	\$ -	\$ 13,386	\$ 591.137	\$ 945.521	
Investment return	103,734	84.852	-	188,586	404,239	
Auxiliary activities	1,352,121	•	-	1,352,121	889,341	
Net assets released from restrictions	2,358,583			2,358,583	2,093,696	
Total	4,392,189	84,852	13,386	4,490,427	4,332,797	
Expenses						
Program services						
Library and academic programs	3,215,222	445,576	-	3,660,798	3,618,008	
Collection purchases	473,783	-	-	473,783	332,957	
Supporting services						
Management and general	496,035	2, 191	-	498,226	457,863	
Development office	187,551	2,737		190,288	183,839	
Total	4,372,591	450,504		4,823,095	4,592,667	
Increase (decrease) in unrestricted net assets	19,598	(365,652)	13,386	(332,668)	(259,870)	
Changes in temporarily restricted net assets						
Contributions, gifts, grants	1,251,961	49.116		1201077	700 000	
Investment return	20,524	24,220	4,736,624	1,301,077 4,781,368	798,923 6,186,470	
Auxiliary activities	10,690	24,220	4,730,024	4,781,368	6,186,470 11,958	
Net assets released from restrictions	(524,027)	-	(1,834,556)	(2,358,583)	(2,093,696)	
ret asquis released from restrictions	(524,021)		(1,034,330)	(2,336,363)	(2,093,090)	
Increase in temporarily restricted net assets	759,148	73,336	2,902,068	3,734,552	4,903,655	
Changes in permanently restricted net assets						
Contributions, gifts, grants			79,785	79,785	103,967	
Controliona, gria, giana			19,783	19,763	103,967	
Increase in permanently restricted net assets			79,785	79,785	103,967	
Increase (decrease) in net assets	778,746	(292,316)	2,995,239	3,481,669	4,747,752	
Net assets, beginning of year	3,934,564	6,564,575	44,409,195	54,908,334	50,160,582	
Net assets, end of year	\$ 4,713,310	\$ 6,272,259	\$ 47,404,434	\$ 58,390,003	\$ 54,908,334	

See accompanying notes to financial statements.

### STATEMENT OF CASH FLOWS

# YEAR ENDED AUGUST 31, 2006 (With Summarized Financial Information for 2005)

	<u>2006</u>	2005
Cash flows from operating activities:		
Increase in net assets	\$ 3,481,669	\$ 4,747,752
Adjustments to reconcile decrease in net assets to net cash	\$ 5,461,007	Ψ 4,741,732
provided by (used in) operating activities:		
Depreciation and amortization	328.731	402,010
Net investment gains	(2,500,859)	(4,855,861)
Contributions restricted for:		
Long-term investment	(79,785)	(103,967)
Expenditures for capital improvements	(49,116)	(75,907)
(Increase) decrease in operating assets:		
Pledges receivable, net	(53,455)	(3,135)
Grants and other receivables	182,203	(293,719)
Prepaid expenses	(23,756)	42,259
Increase in operating liabilities:		
Accounts payable, trade	17,188	44,279
Accrued and other liabilities	77,528	50,413
Total adjustments	(2,101,321)	(4,793,628)
Net cash provided by (used in) operating activities	1,380,348	(45,876)
Cash flows from investing activities:		
Proceeds from sales and maturities of investments	2,589,658	3,167,264
Payments for purchases of investments	(2,713,199)	(1,289,073)
Expenditures for property, plant, and equipment		(56,568)
Net cash provided by (used in) investing activities	(123,541)	1,821,623
Cash flows from financing activities:		
Payments of long-term debt	(2,626,208)	(2,076,074)
Contributions restricted for:	(5,050,1500)	(210.010.1)
Long-term investment	121,205	131,617
Expenditures for capital improvements	1,048,343	502,876
Change in deposits with bank trustee	351,009	195,700
Net cash used in financing activities	(1,105,651)	(1,245,881)
Net increase in cash and cash equivalents	151,156	529,866
Cash and cash equivalents, beginning of year	1,141,986	612,120
Cash and cash equivalents, end of year	\$ 1,293,142	\$ 1,141,986
Supplemental disclosures of cash flow information:		
Cash paid during the year for:		•
Interest	\$ 121.773	\$ 338,417
See accompanying notes to financial s	statements.	a 550,411

# AMERICAN ANTIQUARIAN SOCIETY NOTES TO FINANCIAL STATEMENTS

### 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### Organization

The American Antiquarian Society (the "Society") supports and maintains a research library of American history and culture. The Society collects, organizes, preserves, and makes available for use printed and manuscript materials dating principally from 1639 to 1876. In addition, the Society provides educational programs, offers research fellowships, and produces scholarly publications.

### Method of accounting

The financial statements of the Society have been prepared on the accrual basis of accounting. Accordingly, assets are recorded when the Society obtains the rights of ownership or is entitled to claims for receipt, and liabilities are recorded when the obligation is incurred.

### Accounting estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses. Actual results could differ from those estimates.

### Financial statement presentation

The Society presents information regarding its financial position and activities according to three categories of funds described as follows:

General fund - Resources principally for the general operations of the Society.

<u>Plant fund</u> - Resources of a property, plant, and capital equipment nature, as well as resources reserved for the acquisitions of such assets.

Endowment fund - Resources that are subject either to external donor imposed restrictions or to internal designations imposed by the Society's governing board, requiring that principal be invested, and spending of income and gains be subject to a prudent spending rule. Accumulated appreciation from funds so restricted or designated are also included in the endowment fund.

The Society additionally presents information regarding its financial position and activities according to three classifications of net assets described as follows:

<u>Unrestricted</u> - All resources over which the governing board has discretionary control. The governing board of the Society may elect to designate such resources for specific purposes. This designation may be removed at the board's discretion.

<u>Temporarily Restricted</u> - Resources accumulated through donations or grants for specific operating or capital purposes. Such resources will become unrestricted when the requirements of the donor or grantee have been satisfied through expenditure for the specified purpose or program or through the passage of time.

<u>Permanently Restricted</u> - Endowment resources accumulated through donations or grants that are subject to the restriction in perpetuity that the principal be invested. Investment income and appreciation may be either an unrestricted or temporarily restricted resource when earned, determined according to the gift instruments and relevant state law.

# NOTES TO FINANCIAL STATEMENTS (Continued)

### 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### Cash and cash equivalents

For purposes of these financial statements, the Society considers all unrestricted money market funds and highly liquid debt instruments with original maturities of three months or less to be cash equivalents.

The Society maintains its cash in bank deposit accounts which, at times, may exceed federally insured limits. The Society has not experienced any losses in such accounts. The Society believes it is not exposed to any significant credit risk on cash and cash equivalents.

### Pledges receivable

Unconditional promises to give that are expected to be collected within one year are recorded at their net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of estimated future cash flows. The discounts on those amounts are computed using a risk free interest rate applicable to the year in which the promise is received. Accretion of the discount is included in contributions and gifts revenue. Conditional promises to give are not included as support until such time as the conditions are substantially met.

### Property, plant, and equipment

Property, plant, and equipment are carried at cost or at fair value as of the date of the gift. Depreciation is computed using straight-line and accelerated methods.

### Investments

Investments in equity securities with readily determinable fair values and all debt securities are reported at fair value. Gains or losses on investments are reported in the statement of activities as increases or decreases in unrestricted net assets unless their use is temporarily or permanently restricted by explicit donor stipulations or by law.

Investment income is recorded in unrestricted assets unless its use is temporarily or permanently restricted by law or explicit donor stipulations.

State law has been interpreted to require that, unless explicitly stated otherwise by the donor, realized and unrealized appreciation on permanently restricted assets should be classified in a restricted net asset classification until appropriated for use by the governing board. Accordingly, based on the terms of the underlying gift instruments, net investment gains and losses of the Society are classified as temporarily restricted. The governing board annually establishes a spending rate from a total investment return to support current operations. To the extent that investment income does not provide this level of support, net investment gains are appropriated for operations.

### Deposits with bank trustee

Deposits with bank trustee are reported at fair value. Gains and losses on deposits with bank trustee are reported in the statement of activities as increases or decreases in unrestricted net assets.

# NOTES TO FINANCIAL STATEMENTS (Continued)

### 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### Bond issuance costs

Bond issuance costs represent fees and other costs associated with obtaining long-term financing. Such costs are being amortized on a straight-line basis over the terms of the financing.

### Collection

As allowed by accounting principles generally accepted in the United States of America and following the practices of many libraries and museums, the Society has not capitalized its collection of items of historical nature and other related objects purchased or donated. The collection is held for public education or research in furtherance of public service rather than financial gain. The Society continually reviews its collection and may deaccess or acquire additional items. Expenditures for additional collection items are presented as a reduction in the appropriate class of net assets.

### Contributions, gifts, grants

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and nature of any donor restrictions. Contributions may include actual gifts or promises to give. Such contributions are considered to be available for unrestricted use unless specifically restricted by the donor or grantor. Contribution of assets other than cash are recorded at their fair value on the date of the gift. Gifts of long-lived assets are reported as unrestricted support, unless specifically restricted by the donor. Time restrictions on gifts of long-lived assets, if any, expire when the assets are acquired. Restricted gifts or promises to give are required to be reported as restricted support in the period received and are then reclassified to unrestricted net assets upon satisfaction of the donor restriction.

### Functional expenses

The expenses incurred to provide the various programs and other activities of the Society have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated to the programs and supporting services benefited.

### 2 - PLEDGES RECEIVABLE

Payments of pledges as of August 31, 2006 are expected to be received as follows:

2007		. 104,119
2008		12,500
2009		12,500
		129,119
Less:	Allowance for uncollectible pledges	6,287
	Unamortized discount	2,083
		\$ 120,749

# NOTES TO FINANCIAL STATEMENTS (Continued)

### 3 - PROPERTY, PLANT, AND EQUIPMENT

Property, plant, and equipment, together with estimated useful lives, consists of the following:

	Estimated Useful Lives	<u>2006</u>	2005
Land, buildings, and improvements Equipment	10 - 39 years 5 - 6 years	\$ 11,665,670 1,275,694	\$ 11,665,670 1,275,694
Less: Accumulated depreciation and amortization		12,941,364 3,448,184	12,941,364 3,153,189
		\$ 9,493,180	\$ 9,788,175

Depreciation and amortization expense was \$294,995 and \$368,273 in 2006 and 2005, respectively.

### 4 - INVESTMENTS

Investments are included in the following classes of net assets:

	20	06	20	05
	Carrying	Fair	Carrying	Fair
	Value	Value	Value	Value
Unrestricted	\$ 3,344,975	\$ 3,301,837	\$ 3,394,757	\$ 3,348,411
Temporarily restricted	21,451,457	27,075,330	18,902,565	24,487,461
Permanently restricted	19,193,706	19,193,706	19,110,601	19,110,601
	\$ 43,990,138	\$ 49,570,873	\$ 41,407,923	\$ 46,946,473

Investments are composed of the following:

	20	2006		05	
	Carrying	Fair	Carrying	Fair	
	Value	Value	Value	Value	
Mutual funds					
	\$ 6,030,782	\$ 5,994,639	\$ 8,863,098	\$ 9,136,642	
Fixed income	\$ 0,030,782				
Equity	26,361,245	29,931,677	21,042,368	23,957,377	
Corporate stocks	6,445,413	7,872,418	6,242,385	8,192,180	
Pooled funds	4,574,865	5,194,306	4,400,000	4,800,202	
Money market funds	577,833	577,833	860,072	860,072	
	A 42.000.100	A 40 570 070	A 41 40E 000	<b>4.</b> 46.046.4 <b>7</b> 2	
	\$ 43,990,138	<u>\$_49,570,873</u>	\$ 41,407,923	<u>\$ 46,946,473</u>	

# NOTES TO FINANCIAL STATEMENTS (Continued)

### 4 - INVESTMENTS (Continued)

The following tabulation summarizes the relationship between carrying value and fair value of investments:

	Carrying Value	Fair Value	Net Investment Gains
Balance, August 31, 2006	\$ 43,990,138	\$ 49,570,873	\$ 5,580,735
Balance, August 31, 2005	\$ 41,407,923	\$ 46,946,473	5,538,550
Net unrealized investment gains			42,185
Net realized investment gains			2,458,674
Net investment gains for the year			\$ 2,500,859

Investment return is reflected in the financial statements as follows:

	Interest and Dividends		Net Realized Investment Gains (Losses)		In	Net prealized vestment Gains	 Total
Unrestricted Temporarily restricted Permanently restricted		185,704 283,391	\$ 2,	(326) 459,000 	\$	3,208 38,977	\$ 188,586 4,781,368
	\$ 2,	469,095	\$ 2,	458,674	\$	42,185	\$ 4,969,954

### 5 - DEPOSITS WITH BANK TRUSTEE

The Society's bonds payable indentures require the maintenance of restricted construction and debt service reserves and replacement funds on deposit with a bank trustee. Deposits with bank trustee are held in various escrow accounts and are available for the following purposes:

		<u>2006</u>		2005
Property, plant, and equipment improvements and acquisition Future debt service	\$	387,402	\$	21,313 717,098
	\$	387,402	\$	738,411
Deposits with bank trustee are carried at fair value, and are co	mpos	ed of the followi	ng:	
		2006		2005
Mutual funds - fixed income	\$	387,402	\$	738,411

# NOTES TO FINANCIAL STATEMENTS (Continued)

### 6 - LONG-TERM DEBT

Long-term debt consists of the following:

	2006	2005
Bonds payable, secured by deposits with bank trustee, interest due in monthly installments at variable rates (3.40% as of August 31, 2006) through June 2004, at which time varying annual principal installments ranging between \$2,211,051 and \$2,484,338 plus monthly interest at variable rates are due through June 2007.	\$ 2,336,821	\$ 4,963,029
Less: Current maturities of long-term debt	2,336,821	2,478,691
	\$ -	\$ 2,484,338
Maturities of long town debt in subsequent years are as follows	·••	

Maturities of long-term debt in subsequent years are as follows:

### Year Ended August 31

2007

2,336,821

### 7 - RESTRICTED NET ASSETS

Temporarily restricted net assets are available for the following purposes:

·	<u>2006</u>	<u>2005</u>
Appreciation on permanently restricted net assets available for		
appropriation under the spending rule	\$ 26,840,704	\$ 23,938,636
Expenditures for program activities	1,670,763	911,615
Expenditures for capital improvements	490,245	416,909
	\$ 29,001,712	\$ 25,267,160

Net assets were released from temporary donor restrictions by incurring expenses satisfying the restricted purpose or by occurrence of other events specified by donors as follows:

	<u>2006</u>	<u>2005</u>
Expenditures for program activities Investment return designated for current operations	\$ 524,027 1,834,556	\$ 249,702 1,843,994
	\$ . 2,358,583	\$ 2,093,696

# NOTES TO FINANCIAL STATEMENTS (Continued)

### 7 - RESTRICTED NET ASSETS (Continued)

Permanently restricted net assets are restricted to:

	<u>2006</u>	<u>2005</u>
Investment in perpetuity, the income and appreciation from which is expendable to support any activities of the Society  Investment in perpetuity, the income and appreciation from which is expendable to support specified program activities of the Society	\$ 3,367,717 15,872,484	\$ 3,367,717 15,792,699
	\$ 19,240,201	\$ 19,160,416

### 8 - RETIREMENT PLAN

The Society has a defined contribution pension plan which covers all eligible employees. The Plan is funded on a current basis and is administered by Teachers Insurance Annuity Association - College Retirement Equities Fund (TIAA-CREF). Retirement plan expense was \$126,352 and \$115,918 in 2006 and 2005, respectively.

### 9 - TAX-EXEMPT STATUS

The Society qualifies as a tax-exempt, not-for-profit organization under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income tax is required.

# FUNCTIONAL EXPENSES

YEAR ENDED AUGUST 31, 2006 (With Summarized Financial Information for 2005)

Totals	2005		\$ 2,303,705	84,893	257,692	310,335	58,643	114,087	2,980	4,985	252,796	71,295	51,734	332,957	6,138	3,852,240	402,010 338,417	\$ 4,592,667
	2006		\$ 2,654,855	117,040	307,566	368,618	10,410	137,109	1,653	3,681	138,095	006'86	54,175	473,900	6,589	4,372,591	328,731 121,773	\$ 4,823,095
Supporting Services	Development Office	OTIFIC	\$ 161,433	150		83	302	4,151		,	6,134	986'6	5,195	117		187,581	1,997	\$ 190,288
	Management and General	Ceneral	\$ 387,167	62,989	9000'9	876,01	603	2,690	•	3,681	109'6	38	3,342	•	5,946	496,035	1,599	\$ 498,226
Program Services	Collection	rurchases	· •>	•	1	1	•			•	ı	ı	ì	473,783		473,783	1 1	\$ 473,783
	Library and Academic Programs	Programs	\$ 2,106,255	53,901	301,566	357,557	9,505	127,268	1,653	1	122,360	88,876	45,638	•	643	3,215,222	325,135 120,441	\$ 3,660,798
			Staff expenses	Professional services	Fellowships and speakers	Buildings and grounds	Insurance	Office and library operations	Purchase of goods for resale	Financial services	Computer operations	Printing	Programs and events	Collection purchases	Licenses and taxes	Total expenses before depreciation, amortization and interest	Depreciation and amortization Interest	Total

### **DONORS OF MONIES**

September 1, 2005-August 31, 2006 \$1000 and over

Eleanor and James Adams The Ahmanson Foundation American Historical Print Collectors Society American Society for Eighteenth-Century Studies Anonymous (5) Antiquarian Booksellers Assn. of America-NE Chapter Mr. and Mrs. Bernard Bailyn Mr. and Mrs. Earl E. Bakken Bank of America Charles B. Barlow Frank M. Barnard Foundation Georgia and James H. Barnhill Mr. and Mrs. Robert C. Baron Mr. and Mrs. Philip C. Beals Terry Belanger The Berkley Foundation Bailey Bishop John R. Block Estate of William H. Bond George F. Booth II Sheila Botein Mr. and Mrs. O. David Bowers Mr. and Mrs. Karl L. Briel Mr. and Mrs. G. Edward Brooking, Jr. Richard D. and Irene Q. Brown Lawrence F. Buckland Nancy Burkett and Randall K. Burkett Estate of Margaret S. Butterfield Mr. and Mrs. Harold Cabot Mr. and Mrs. Alfred D. Chandler, Jr. Jill K. Conway

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